



Ready Reference

New Party Checklist

RR14

Initial Tasks

Activity	Protocol reference
<i>Designate one national focal point responsible for liaison with the Secretariat and provide name/address to the Secretariat</i>	<i>Article 19-1; Article 19-2</i>
<i>Designate one or more competent authorities responsible for performing the administrative functions required by the Protocol and provide name(s)/address(es) to the Secretariat. If more than one authority, indicate the types of LMOs for which each competent authority is responsible</i>	<i>Article 19-1; Article 19-2</i>
<i>Designate one BCH focal point responsible for validating information on the BCH and provide name/email address to the Secretariat in order to activate BCH account.</i>	<i>COP-MOP decision BS-1/3 (BCH Modalities of Operation)</i>
<i>Designate a point of contact for receiving information from other States on unintentional transboundary movements in accordance with Article 17 and submit it to the BCH.</i>	<i>Article 17-2</i>
<i>Submit to the BCH any relevant existing laws, regulations or guidelines, information necessary for the AIA procedure and laws applicable to the import of LMO-FFPs</i>	<i>Article 20-3(a); Article 11-5</i>
<i>Submit to the BCH any bilateral, regional or multilateral agreements or arrangements.</i>	<i>Article 20-3(b); Article 14-2</i>
<i>Submit to the BCH any cases in which import may take place at the same time as the movement is notified</i>	<i>Article 13-1(a)</i>



Activity	Protocol reference
<i>Submit to the BCH any cases of LMO imports exempted from the AIA procedure</i>	<i>Article 13-1(b)</i>
<i>Notify through the BCH if domestic regulations apply with respect to specific imports.</i>	<i>Article 14-4</i>
<i>Notify the Secretariat if there is a lack of access to the Biosafety Clearing-House (hard copies of notifications to the Clearing House will be provided)</i>	<i>Article 11-1</i>
<i>If appropriate, declare that Article 11-6 procedures will apply for LMO-FFP imports.</i>	<i>Article 11-6</i>

Follow-up actions

Activity	Protocol reference
<i>Submit to the BCH Decisions by a Party on regulating the transit of specific living modified organisms (LMOs) (Article 6 paragraph 1);</i>	<i>Article 6-1</i>
<i>Submit to the BCH final decisions regarding the import of LMOs intended for direct use as food or feed, or for processing that are taken under domestic regulatory frameworks or in accordance with annex III (Article 11 paragraph 6) (requirement of Article 20 paragraph 3(d));</i>	<i>Article 11-4; Article 13-1</i>
<i>Submit to the BCH Declarations regarding the framework to be used for LMOs intended for direct use as food or feed, or for processing (Article 11 paragraph 6);</i>	<i>Article 11-6</i>
<i>If necessary, appoint National Authorized Users to assist with uploading information to the BCH. (National Focal Point must continue to validate information before publication)</i>	<i>n/a</i>
<i>Submit to the BCH final decisions concerning the import or release of LMOs:</i> <ul style="list-style-type: none"> <i>• within 15 days of taking a decision under Article 11- 1 (LMO-FFPs);</i> <i>• within 270 days of receiving the notification for the AIA procedure.</i> 	<i>Article 20-3(d)</i>

Activity	Protocol reference
<i>Submit to the BCH summaries of risk assessments or environmental reviews of LMOs generated by regulatory processes and conducted in accordance with Article 15.</i>	<i>Article 20-3(c)</i>
<i>Submit to the BCH Summaries of risk assessments or environmental reviews of LMOs generated by regulatory processes and relevant information regarding products thereof</i>	<i>Article 20-3 (c).</i>
<i>Notify countries through the BCH of a release that leads, or may lead to unintentional transboundary movement of LMOs</i>	<i>Article 17-1</i>
<i>Submit to the BCH information concerning cases of illegal transboundary movements</i>	<i>Article 25-3</i>
<i>Monitor the implementation of obligations under the Protocol and submit reports to the Secretariat as required (every 4 years).</i>	<i>Article 20-3(e); Article 33</i>
<i>Notify the BCH about any changes in the designation of its national focal point or in the name and address or responsibilities of its competent national authority(s).</i>	<i>Article 19-2</i>
<i>Inform within 30 days the BCH about reviewing the previous decision regarding an intentional transboundary movement of an LMO</i>	<i>Article 12-1</i>
<i>Submit to the BCH Cases where intentional transboundary movement may take place at the same time as the movement is notified to the Party of import</i>	<i>Article 13-1</i>